



National Consortium of Breast Centers, Inc.
Clinical Breast Examiner Certification
Annual Renewal of Certification Information

Overview

CBE certification must be renewed annually. To receive the annual renewal, CBE Certified Breast Health Care Professionals are required to submit validated documentation pertaining to performance of clinical breast exams or correlative physical breast assessments from the current year. Please submit a completed "Annual Renewal of Certification Form". We will try to get this online for your next renewal.

Renewal / Recertification

Year	Documents	Testing Requirements
By Dec 31 of year 1*	Submit completed Annual Renewal of Certification Form with applicable fees	No Exam
By Dec 31 of year 2	Submit completed Annual Renewal of Certification Form with applicable fees	No Exam
By Dec 31 of year 3	Submit completed Annual Renewal of Certification Form with applicable fees	No Exam
By Dec 31 of year 4	Submit completed Annual Renewal of Certification Form with applicable fees	This is the first year you may retest the performance examination - if you pass this retest you will be certified for 6 years; or - If you do not pass this retest you retain your certification and may retest again by Dec 31 of your year 5.
By Dec 31 of year 5	Submit completed Annual Renewal of Certification Form with applicable fees	You must retake and pass the performance examination to retain your Clinical Breast Examiner Certification for next 5 years (offered at our National Conference or Regional Programs)

***How to calculate your YEAR 1.**

Month of Initial Certification	Year of Initial Certification	1st Submission of Annual Renewal of Certification will be due (This is considered your YEAR 1)
Jan thorough July	The same year of Initial Certification	By December 31 of the Initial Certification year.
Aug through Dec	The year after the year of Initial Certification	By December 31 of the year after the year of Initial Certification.

Certification Statuses

Status of certification will be held as:

- Active Certification:**
To maintain an active certification status an individual must submit an annual renewal application with clinical performance data of minimum 30 cases each year. NCBC does not require any personal data of the patients like their ID number, addresses or names. Signature of supervisor and license number of the individual submitting the data is sufficient to validate the data.
- Inactive Certification:**
A certification will be considered inactive if an individual submits an annual renewal application with no data; this scenario could arise due to the transfer of the individual by the facility thus resulting in no physical exams for data submission. This is a situation, which transpires due to no fault of the CBE Certified Breast Health Care Professionals, as a result the certification will be held in an inactive status and can be activated as soon as the CBE Certified Breast Health Care Professionals is in a position to provide data or is transferred back to a department where clinical exams are conducted.
- Decertification:**
A person will be considered decertified if no annual renewal application and no data is submitted by the CBE Certified Breast Health Care Professional. Once decertification occurs, the individual will have to reapply for all exams as a new candidate.